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To,

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Through: The Principal, UBDT College of Engineering, Hadadi Road, Davangere.

Sir,

**Sub: ISSUE OF TRANSFER CERTIFICATE**

I request you to send my Transfer Certificate to the Principal, UBDT College of Engineering, Hadadi Road, Davangere – 577004, as I have taken admission during the year ..... to BE program at this institute. The details of my study at your college are as follows:

01	Name (in block letters)	
02	Father / Mother’s Name	
03	Date of Birth	
04	<u>Latest academic details:</u>	
	a. Examination Passed	
	b. Register Number	
	c. Month & Year of Passing	
	d. Result	

Place:

Yours Sincerely,

Date:

Signature of Student

No. UBDT/52/ADM-UG/2024-25

**Office of the Principal**  
UBDT College of Engineering  
Davangere – 577 004.  
Date:

Forwarded with compliments to the Principal .....,  
with a request to forward the Transfer Certificate of the above candidate at an early date, as  
the candidate has taken admission into ..... class.

PRINCIPAL